

networkfareham Board Meeting
Tuesday 3 March 2009

Item 6 Briefing Paper
Funding Criteria for Thematic Partnerships

INTRODUCTION

1. Each year networkfareham receives funding primarily from Fareham Borough Council and Hampshire County Council that can be put towards projects that achieve the partnership's priorities.
2. In 2008-09, the partnership awarded grants to the Debt and Money Advice Group (£5,000) and the Fareham GP Exercise Referral Scheme (£3,500).
3. Hampshire County Council have established funding criteria and a budget monitoring process for funding bids to support district local strategic partnerships. As networkfareham continues to grow in influence and impact, it is proposed that the Board adopt similar arrangements for funding bids put forward by the thematic partnerships.

FUNDING CRITERIA

4. The proposed funding criteria and grant application form are set out in Appendices A and B respectively.

ANNUAL MONITORING

5. It is proposed that an organisation in receipt of grant funding is required to report back to the networkfareham Board on how their grant has been spent. This would normally occur at the Board's first meeting of each financial year (April-March).

RECOMMENDED

6. It is recommended that:
 - (a) Bids for a Sustainable Community Strategy Grant are made in accordance with the criteria and format set out in Appendices A and B respectively; and
 - (b) monitoring of the grants awarded shall take place at the networkfareham Board's first meeting of each financial year.

APPENDIX A

FUNDING CRITERIA FOR THE SUSTAINABLE COMMUNITY STRATEGY GRANTS BUDGET

A bid for funding should be made in line with the following criteria. The criteria are intended as guidelines rather than rigid rules.

Bids are to be submitted, through the relevant thematic partnership, to the [networkfareham](#) Board for approval. Preference will be given to bids that are supported by funding from other partners or supporting organisations.

1. Grant funding is for projects that would not go forward without the support of [networkfareham](#) or other pump priming money.
2. Each funding bid must highlight the proposed project's links with the priorities in Fareham's Sustainable Community Strategy.
3. Each funding bid must demonstrate how it aligns with the priorities and targets set out in the Hampshire Local Area Agreement.
4. The funding bid must be discussed and approved by the relevant [networkfareham](#) thematic partnership. The bid should enclose a copy of the minuted approval.
5. The grants budget will not be divided equally between the thematic partnerships. Funding will be determined by the [networkfareham](#) Board's consideration of each individual bid and the merits of the proposed project.
6. Grants will not be awarded to meet shortfalls in partners' existing service delivery budgets.
7. Grants will not be paid for partner organisations' staffing costs. However, bids will be considered for staff that work directly for [networkfareham](#) and are jointly funded with other [networkfareham](#) partners.
8. Grants will be awarded to bids for pump priming specific projects. Bids to fund the general running costs of organisations or ongoing revenue requirements are unlikely to be supported. Bids with a resource implication must state how ongoing costs are to be met.
9. Joint funding by partners pooling resources is positively encouraged. The grant awarded by [networkfareham](#) will normally be a percentage of the sum required to complete the proposed project.
10. A budget monitoring report is required for all successful bids at the end of the financial year. Funding is dependent on this condition being met to the [networkfareham](#) Board's satisfaction.

For further information about these grants, please contact:

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Alistair Tait, Partnerships Officer, Fareham Borough Council atait@fareham.gov.uk

APPENDIX B

BID FOR SUSTAINABLE COMMUNITY STRATEGY GRANT FUNDING

Organisation	Enter the name of the organisation making the bid.							
	Name							
Contact	Enter the name of the person to contact, their postal address, telephone number and email address.							
	Name							
	Address							
	Telephone							
	Email							
Amount requested	Enter the amount of grant you are seeking from networkfareham.							
	£							
Project	Enter the name of the project the bid is to support.							
Summary of bid	Describe the project and how the money will be spent.							
Outcomes	Set out the intended outcomes of the project.							
Monitoring	Give details of how the organisation will monitor the project.							
Timescale	Indicate the period over which the grant will be spent.							
	Start	Day		Month		Year		
	End	Day		Month		Year		
Fareham Sustainable Community Strategy	Show how the project aligns with the priorities in Fareham's Sustainable Community Strategy.							
Hampshire Local Area Agreement	Show how the project aligns with the priorities and targets in the Hampshire Local Area Agreement.							
Funding	Set out the total cost of the project and the amounts to be contributed by all partners/organisations.							
	Name	networkfareham				£		
	Name					£		
	Name					£		
	Name					£		
	Total cost of project					£		
	Percentage contribution by networkfareham						%	
Ongoing costs	Describe and quantify any resource implications and how any ongoing costs are to be met.							
Thematic Partnership	Enter the name of the thematic partnership the bidding organisation is aligned to.							
Date	Enter the date of the thematic partnership meeting at which it was agreed to put forward this bid. Attach a copy of the minutes of the meeting.							
	Day		Month		Year			