

## MINUTES

### MEETING NAME: ECONOMIC DEVELOPMENT PARTNERSHIP

Date: Friday 30<sup>th</sup> November 2007  
Time: 2.00 pm  
Venue: Council Chamber

**Attendees:** Michael Foote, Segensworth Business Forum  
Councillor Trevor Cartwright  
Tony Mundy, Economic Development Manager, Fareham Borough Council  
Carl Groves, Fareham College  
Russell Mogridge, Southampton & Fareham Chamber of Commerce  
Clive Wright, Fareham Town Centre Management  
Mike Stoneman, LSC  
Hazel Warwick, PHA  
Kate Busby, Fareham Borough Council - Note taker

**Apologies:** Chris Ward, Federation of Small Businesses  
Maureen Frost, Portsmouth & SE Hampshire Chamber of Commerce  
John Pendry, South Hampshire Enterprise Agency

### ACTION

3. **Minutes of meeting held on 26 October 2007**  
The minutes of the meeting held on 26 October were agreed.
4. **Nomination of deputy networkfareham Board representative**  
Michael Foote was proposed by Councillor Cartwright and confirmed as the deputy networkfareham Board representative.
5. **Review of Economic Development Partnership context**
  - Spreadsheet presented by AM
  - PUSH presentation by AM
  - Presentation by MF

The partnership needs a vision of where we want to be and what we want to be in order to position potential projects and identify a few quick wins. Given the constraints on funding there is need to involve others and co-ordinate action to focus on realism.

It was agreed that this group would benefit from a wider understanding of the [Partnership for Urban South Hampshire](#) (PUSH) business plan and the [Hampshire Economic Partnership](#) (HEP) operating plan. To provide this it was agreed that it would be beneficial for Councillor Woodward (Chairman of PUSH), Richard Longman (Project Director of PUSH) and Peter Dean (Managing Director of HEP) to be invited to give presentations to the next meeting of the ED Partnership.

**6. Review and prioritisation of key issues**

This should assist this group with focusing on clear and measurable outcomes it can try to achieve. It was felt that it was not possible to agree these from the issues already identified until after the PUSH and HEP presentations and the data that should be available after the networkfareham Board meeting on 6 December.

Additional key issues identified for consideration were :

Supply of employment land

Getting people 'ready' to work

Design of future homes to enable connectivity for home working

**7. Programme of future meetings (inc. programme for Board meetings)**

At this formative stage it was agreed to hold the next meeting on either 11<sup>th</sup> or 18<sup>th</sup> January 2008.

**8. Any Other Business**

There were no items for discussion.

## 5. Terms of Reference

The initial Terms of Reference (ToR) as prepared by AM were agreed in their current form as a starting point to move the work of the group forward. If the development of the group requires the ToR to be amended, changes can be incorporated, with a formal review to be carried out annually.

## 6. Membership

Membership was agreed as per the list put together by AM, detailed in the Thematic Scope document. It was agreed that other areas / organisations such as Cams Estate, ONS, Job Centre Plus could be involved in the future as specific issues and tasks arise.

Cllr Cartwright agreed to speak to the Commodore of HMS Collingwood as no response has been received from them to date regarding representation at this meeting. Cllr Cartwright

## 7. Scope of Economic Development Partnership

AM had circulated the document 'Thematic Scope' prior to the meeting.

It was felt that more detailed background information would assist the group in determining where the partnership will be positioned in terms of work and influence to add value to the local economy.

AM will circulate links to the following background documents :

AM

Hampshire Local Area Agreement

Summary of DTZ Consultant Study commissioned by PUSH (Partnership for Urban South Hampshire)

Flow diagram of local and regional economic development bodies and organisations contained within South East Plan Glossary.

## 8. Key Issues

### For economy

1. Economic activity / participation rate
2. GVA growth rate
3. Entrepreneurship
4. Land for development
5. Balance of business sectors
6. Vibrant town centre

### For business

1. Land / premises supply
2. Skills availability
3. Key worker housing
4. Congestion
5. Networking
6. Supply chain
7. Business start-up

### For residents

1. Training
2. Local jobs
3. Travel to work
4. Affordable housing
5. Childcare?
6. Debt / credit

Other key issues identified :

Improving the services of business support organisations

Recruiting staff with the the right skills, attitude and behaviour towards the job

Availability and uptake of apprenticeships

Migrant workers

Management Skills - Level 4/5 and above

Environmental impact - sustainability issues - efficiency - climate change

Public transport improved to meet needs of economy (up to 24 hours)

Improved communication of growth sectors through Connexions

Central government legislation, tax changes etc

Money management help and support

Focal point for Fareham town centre

Cross boundary issues with Gosport (Fleetlands / Sultan / Daedalus) and

Whiteley (NATS and Solent Business Park)

Tesco development of Foundry site - opportunity

Taking greater advantage of Fareham's assets (town centre, waterfront)

## 9. Projects to address priorities

At the next meeting the group will need to prioritise the above list and decide on a reasonable number of achievable actions to be drawn up to achieve outcomes that could be of most benefit.

## 10. Programme of future meetings

Quartely meetings on the second Friday of the month preceding the Board meetings with additional meetings to establish the priorities of the partnership. It was agreed that Friday afternoons suit those present at the first meeting, to be confirmed with those unable to attend today.

Next meeting to be held on Friday 30<sup>th</sup> November at 2pm in the Council Chamber at FBC Civic Offices.

## 11. Any other business

There were no items for discussion.