

networkfareham Board Meeting
Tuesday 9 March 2010

Item 6 Briefing Paper
LSP Improvement Plan

BACKGROUND

- 1 At its December meeting, the Board received a report on improving partnership working. The report set out recommendations from the thematic partnership chairs who had met to consider improvements to the LSP. The Board agreed that the recommended actions within the report should be progressed.

PROGRESS

- 2 An improvement plan (attached as Appendix A) has been developed setting out detailed actions with assigned responsibilities and timescales.

RECOMMENDATION

- 3 That the Board approves the LSP improvement plan.
- 4 That the Board receives quarterly updates on progress.

Actions Required to Achieve Service Improvement	Responsible	Target Date	Resource Implications
1. Refresh Sustainable Community Strategy every three-years.	Board (AT)	March 2013	<ul style="list-style-type: none"> Maintain revisions during three-year period and formally approve triennially at AGM.
2. Develop a picture of quality of life of Fareham.	Board (PR)	June 2010 & Ongoing	<ul style="list-style-type: none"> Develop database / summary of NI and other indicator results (TG) Draft datasheets for NIs and other indicators (PR / AT / JH) Present report to June 2010 meeting of LSP Board (AT) Use GIS to produce neighbourhood profiles (TG)
3. Co-ordinate the public consultation activities of thematic partnerships.	C.E.P.	Ongoing	<ul style="list-style-type: none"> Raise issue at future meeting of Community Engagement Partnership (PR)
4. Develop and implement a performance management framework for the LSP	Board (JH)	June 2010	<ul style="list-style-type: none"> Develop performance management framework based on the Gosport LSP and present to the June 2010 meeting of the LSP Board.
5. Raise public and partner awareness of networkfareham brand.	Board (JH)	Ongoing	<ul style="list-style-type: none"> Ensure that networkfareham and Leaning Links brand is promoted in all aspects of the Fareham Park Project (JH & Learning Links) Provide a briefing for all thematic partnerships regarding the

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			<ul style="list-style-type: none"> role and links to networkfareham (PR) • Encourage thematic partnerships to update their web pages on networkfareham website (PR). • Prepare a publicity campaign using Fareham Today and A5 handout distributed across the borough (AT) by Autumn 2011. • Clarify FBC lead officers and their roles and responsibilities in terms of supporting the work of thematic partnerships (PR to liaise with CBO & PGR) - March 2010
6. Review and make changes to the style of networkfareham board meetings.	Board (JH)	September 2010	<ul style="list-style-type: none"> • Explore options for PtP to provide advice and training (JH) • Prepare report outlining findings and making recommendation to December 2010 meeting of the Board (JH)
7. Review and manage the progress that the LSP is making towards achieving the targets in the Hampshire LAA.	Board (PR)	December 2010 (AGM)	<ul style="list-style-type: none"> • Complete mapping exercise of how thematic partnerships are contributing to the Hampshire LAA (PR) • Identify good news / success stories (PR / AT / JH)
8. Develop programme of induction training for new members.	Board (AT)	March 2011	<ul style="list-style-type: none"> • Develop pack of information explaining the role and structure of networkfareham (AT) • Arrange to present to existing members / partnerships (PR) • Put in place arrangements to provide new members with induction pack (JH)

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9. Target key influencers to win resources and support needed to achieve LSP's goals.	Board (PR)	Ongoing	<ul style="list-style-type: none"> • Maintain database of potential external funding sources and sign-post thematic partnerships when new opportunities arise (JH) • Monitor the development of Total Place and ensure that networkfareham board is kept up-to-date (PR)
10. To agree a data quality policy and action plan.	Board (AT)	December 2010	<ul style="list-style-type: none"> • Develop a model data quality and sharing protocol as a basis for all thematic partnerships to adopt (AT)
11. To carry out an assessment of the risks to the partnership.	Board (PR)	June 2011	<ul style="list-style-type: none"> • Arrange risk management briefing and workshop for thematic partnership chairs and board representatives.